

**Subject:** RE: CCA Holiday Party - Ticket Invoice  
**From:** Jennifer Quintero <jquintero@ccala.org>  
**Date:** 12/05/2017 01:07 PM  
**To:** Joan Noble <jnoble@downtownla.com>  
**CC:** Suzanne Holley <sholley@downtownla.com>, Nhien Lasky <nlasky@ccala.org>

Hi Joan,  
Please find attached your payment receipt for your records.

Best,  
Jenn

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**From:** Joan Noble [mailto:jnoble@downtownla.com]  
**Sent:** Tuesday, December 5, 2017 9:06 AM  
**To:** Jennifer Quintero  
**Cc:** Suzanne Holley; Nhien Lasky  
**Subject:** RE: CCA Holiday Party - Ticket Invoice

Hi Jenn,

Please find attached credit card authorization form for CCA's Holiday Party. Let me know if you have any questions.

Regards,

**Joan Noble**  
Staff Accountant

 <https://www.downton>

**Downtown Center Business Improvement District**  
600 Wilshire Blvd., Suite 870 | Los Angeles, CA 90017  
Call: 213-416-7516 | Fax: 213-624-0858  
Web: [DowntownLA.com](http://DowntownLA.com)



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**From:** Suzanne Holley  
**Sent:** Monday, December 04, 2017 11:41 AM  
**To:** Joan Noble <[jnoble@downtownla.com](mailto:jnoble@downtownla.com)>

**Subject:** FW: CCA Holiday Party - Ticket Invoice

Joan – can you issue payment for this? Credit card is fine.

Thanks.

Suzanne

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**From:** Jennifer Quintero [<mailto:jquintero@ccala.org>]

**Sent:** Monday, December 04, 2017 9:10 AM

**To:** Suzanne Holley

**Cc:** Nhien Lasky

**Subject:** CCA Holiday Party - Ticket Invoice

Good Morning Suzanne,

Please find attached DCBID's ticket invoice to the CCA Holiday Party – DCBID was allotted 4 comped tickets out of the 6. I have also attached our credit card authorization form for you to fill out and return to me for speedy processing. Please let me know if you have any questions, thank you!

Best,



**Jennifer Quintero**

Administrative Coordinator

[213.416.7519](tel:213.416.7519) | [jquintero@ccala.org](mailto:jquintero@ccala.org) | [ccala.org](http://ccala.org)

626 Wilshire Blvd., Suite 850, Los Angeles, CA 90017

*\*Please note our new address\**

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— Attachments: —

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image011.png	328 bytes
DCBID Payment Receipt.pdf	84.7 KB